



## No Show/Late Cancellation Policy

Thank you for trusting us with the care of your children, we truly enjoy serving your family. When you schedule an appointment with our providers here at Spokane Pediatrics, we set aside enough time to provide your child with the highest quality care. Should you need to cancel or reschedule an appointment, please call our office as soon as possible, and no later than 24 hours prior to your scheduled time.

When patients no show their appointments, it takes away that time from another patient who may have needed it. Effective February 18, 2022, any patient who fails to show or cancels/reschedules an appointment without at least 24 hours notice will be charged a **\$25.00** fee.

If you have not received a courtesy reminder call or text from our office, this policy still applies.

If your child is scheduled for a well child check, and becomes ill the day before or the morning of the appointment, please give our office a call as soon as possible and this may be excused.

This fee will be charged directly to the guarantor of the child's account and will be due at the time of the patient's next appointment.

After three no shows/late cancels, the family will be dismissed from the practice.

Any new family who fails to show for their initial visit will not be rescheduled.

If the no show/late cancel was due to an emergency, our office manager would be happy to speak with you and may waive the no show fee.

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Signature (parent/legal guardian)

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Relationship to patient

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Printed Name

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Date